

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 4th June, 2013

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 04 June, 2013 at 2:10 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Review of NAAC visit
2. Action Plan of the IQAC, Departments and Clubs/Service Wings for the year 2013-14
3. Discussion on steps to strengthen Club activities
4. Preparation of an effective academic calendar and handbook
5. General Time Table setting for the academic year
6. World Environment Day Proposal
7. Proposal for construction and furnishing of MSc laboratories
8. Proposal for DBT Star College Scheme
9. Proposal for C block
10. Any other relevant matters

Minutes

1. The IQAC members discussed about the NAAC visit and suggestions made by the NAAC team in detail.
2. Principal pointed out the possibilities of introducing new UG and PG courses and entrusted Dr.P.T Jose, HoD Commerce department to take steps in the enrichment of

B.Com Course with new subjects like Tax Procedure, Computer Application and so on.

3. Decided to construct and furnish PG laboratories for Chemistry and Physics
4. IQAC decided to prepare an action plan for the year 2013-14 and suggested Departments and Clubs/Service wings to submit the Action Plan.
5. IQAC decided to organize staff orientation programme for teachers and administrative staff
6. IQAC suggested focusing on improving research, library facilities and services and skill development programmes for students.
7. Decided to construct C Block with 10 classrooms and staff room
8. Decided to prepare academic calendar, handbook and the time table
9. Decided to observe World Environment Day
10. Decided to apply for DBT Star College Scheme
11. The cell resolved to urge the Departments and Clubs/Service wings to organize variety of programmes which can provide students ample opportunities for leadership, social responsibility and to exhibit their talents



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

4th June, 2013

Action Taken Report:

1. IQAC prepared Action Plan for the year 2013-2014
2. Departments and Clubs/Service Wings submitted the action plan for the year 2013-2014
3. Constructed and furnished MSc Chemistry and MSc Physics Laboratories.
4. IQAC had set up a Research Committee to encourage research culture in the campus.
5. Prepared academic calendar and Time Table
6. Constructed 10 classrooms and Staff room in the C Block
7. IQAC organized staff orientation programme for teachers and administrative staff on 14th June 2013
8. In order to increase quality research activities a research committee was formed under the leadership of Dr.Muraleedharan Tharayil, Head of the English Department.
9. Conducted programmes in connection with World Environment Day.
10. Proposal has been sent for the DBT Star College Scheme



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 20th August, 2013

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 20 August, 2013 at 2:10 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Review the Club activities/Departmental Activities
2. Introducing SSP and WWS programmes
3. Solar panel installation
4. Women and Youth empowerment programmes
5. PTA meetings for the 1st, 3rd and 5th semester students
6. Proposal for New Courses and Research departments
7. Proposal for compound wall
8. Updating Archery equipments
9. Other relevant matters

Minutes

1. IQAC members suggested installing solar panels to promote reliance on the renewable resource for power in the campus.
2. IQAC also decided to conduct programmes for Women and youth empowerment.
3. IQAC decided to start SSP and WWS initiatives of Government of India to impart personalized additional support for the student.

4. IQAC suggested focusing on improving research, library facilities and services, and skill development programmes for students.
5. The cell resolved to urge the Departments and Clubs/Service wings to organize variety of programmes which can provide students ample opportunities for leadership, social responsibility and to exhibit their talents
6. Scheduled PTA meetings for the 1st, 3rd and 5th semester students
7. Decided to apply for New Courses and Research Departments.
8. Decided to construct front compound wall for the security purpose
9. Decided to update Archery equipments



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

20th August, 2013

Action Taken Report:

1. Solar panels were installed
2. College had conducted programmes related to Women and Youth Empowerment.
3. IQAC facilitated SSP and WWS mentoring programmes in the college to impart personalized additional support for the students.
4. Conducted PTA meetings for the 1st, 3rd and 5th semester students
5. BBA HRM, BMMC and MSc Statistics courses were approved by University of Calicut and started in the year 2014-15.
6. Department of English and Economics applied for Research Centres.
7. Constructed front compound wall for the security purpose
8. Updated Archery equipments



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 23/10/2013

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 23 October, 2013 at 3:15 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Invitation of proposals for minor and major projects
2. Orientation for improving faculty development programmes
3. NSS Camp outside the campus
4. Hosting NCC Camp in the campus
5. Any other relevant matters

Minutes

1. IQAC Co-ordinator requested faculty members to submit proposals for minor and Major Projects.
2. IQAC proposed a workshop on Cyber Crimes which will provide more awareness to the students in the cyber world.
3. The proposals from various clubs for organizing Cardiac check up camp, Inter collegiate Alumni Quiz, Women empowerment workshop, were approved.
4. Central library proposed an orientation programme on “N-List E- Resources” for Postgraduate students and staff.

5. Decided to organise 10 day NSS Camp outside the campus during Christmas Vacation.
6. Decided to make necessary arrangements for conducting NCC camp during Christmas Vacation.



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

23/10/2013

Action Taken Report:

1. Each department submitted major/minor project proposals.
2. IQAC conducted a workshop on cyber crimes.
3. In the month of January, various clubs had organized different programmes in the college such as Cardiac check up camp, Inter Collegiate Alumni Quiz and Women Empowerment workshop.
4. Central Library had organized an orientation programme on “N-List E-Resources”
5. Conducted 10 day NSS Camp outside the campus.
6. Hosted 10 day NCC camp in the campus.



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 17/12/2013

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 17 December, 2013 at 3:15 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Review of the Events conducted from June –November 2013
2. Review of Documentation Process
3. Data for AQAR and AISHE
4. Career counseling for students
5. Scheduling Yearly presentation of Departments
6. PTA meeting
7. Any other relevant matters

Minutes

1. IQAC members reviewed the events conducted from June- Nov 2013 and the documentation of the programmes.
2. The yearly presentation of Department programmes were scheduled
3. Decided to conduct career counseling to Final year students.

4. Decided to organize PTA meeting for 1st, 3rd and 5th semester students
5. Decided to implement Well – recharging provisions in the campus
6. Proposal for the maintenance of Herbal Garden and Agro garden



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

Action Taken Report:

1. Alumni Meeting held on 1st December
2. IQAC members had collected the necessary data for the preparation of AQAR/AISHE and prepared the same for the year 2013-2014.
3. The college had organized PTA meetings for the 1st, 3rd and 5th semester students.
4. Implemented Well – recharging provisions in the campus
5. Made arrangements for the well maintenance of Herbal Garden and Agro garden



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 28/03/2014

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 28 March, 2014 at 3:15 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Evaluation of the academic programmes
2. Analysis of feedbacks
3. Discussion on the future initiatives of IQAC
4. Review of Department presentations
5. Proposal for starting B.VOC Courses
6. AQAR/AISHE Presentation
7. Organizing Merit Day
8. Collecting and analyzing feedback
9. Any other relevant matters

Minutes

1. Decided to increase skill development programmes for the students and to organize seminars/ workshops by department
2. Feedbacks analyzed and decided to incorporate the suggestions for future initiatives.
3. Decided to introduce more add on courses, UGC funded seminars and workshops, Career oriented programmes and social outreach programmes for the next year.
4. IQAC proposed to establish MIS for a better administration in the college.
5. IQAC proposed to conduct Merit day to honor the students who achieved academic excellence and achievements in extracurricular and sports activities
6. Decided to draft applications for starting UGC funded B.Voc courses
7. IQAC members reviewed the departmental presentations and suggested necessary improvements for future.
8. AQAR/AISHE Presentation were done by IQAC Coordinator and submitted for the approval of governing body.
9. Decided to compile the analysis of student feedback and P.T.A feedback



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

28/03/2014

Action Taken Report:

1. AQAR/AISHE was approved by the governing body.
2. The college conducted Add-on courses, UGC funded seminars and workshops, Career Oriented programmes and Social Outreach programmes.
3. IQAC established MIS for a better administration in the college.
4. Conducted Career Counseling programmes such as mock interviews and discussion sessions to the final year graduate students.
5. Applied for UGC funded Vocational Courses
6. Department wise IQAC presentations were done and necessary suggestions were made.
7. Feedbacks were collected and evaluated



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal