

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 6th June, 2014

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 06 June, 2014 at 2:10 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Presentation of minutes of the last meeting
2. Review of the programmes conducted in the year 2013-14
3. To decide action plan for the year 2014-15
4. Updating the college Website
5. To organize Vidyarambham- initiation ceremony of first year students
6. Application for affiliation of B.Voc Gemmology and B.Voc Jewellery Designing
7. “ Patheyam ” – Food for the Poor
8. ASAP Skill School Courses
9. Installation of CCTV cameras
10. Renovation of administrative office with new extension.

Minutes

1. IQAC reviewed the last year academic programmes and suggested. IQAC formed the action plan for the year and decided to collect the Departments and Clubs/Service Wings action plan.

2. IQAC discussed in detail about the college website and suggested to include more updates about the college through the website.
3. Decided to observe Environment day and reading day.
4. Decided to organize Vidhyaramham - initiation ceremony of first year students along with an orientation session for first year students and parents.
5. Decided to apply for affiliation of B.Voc Gemmology and B.Voc Jewellery Designing
6. Decided to collect Food packets for the poor on every Friday.
7. Decided to organise ASAP Skill School Classes for the selected students.
11. Decided to renovate of administrative office with new extension.
12. Decided to install CCTV cameras in places of public access for better surveillance and security



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

06/06/2014

Action Taken Report:

1. Collected the action plan from the Departments and Clubs/Service Wings.
2. Updated the college website
3. On 19th June, college observed the reading day.
4. The college had organized the Vidyarambam programme.
4. Central Library of our college provided the individual N-List Ids to the students and teachers.
5. Started B.Voc Gemmology and B.Voc Jewellery Designing courses.
6. Made arrangements for the distribution of the food packets- "Patheyam"
7. Started ASAP Skill School Classes in the campus.
8. Renovated the administrative office with new extension.
9. Installed CCTV cameras in places of public access for better surveillance and security



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 5th August, 2014

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 5th August, 2014 at 2:10 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda:

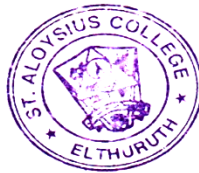
1. To review the ICT facilities supporting Teaching and learning
2. Proposal for organizing a lecture on women and environment sustainability
3. Proposal for organizing Civil Service Orientation Class
4. Organizing an orientation session on MIS
5. Discussion about organizing the UGC Sponsored National level seminar on Foreign Exchange Derivatives Market in India
6. Proposal for starting a certificate course in Budding, Layering and grafting along with Agriculture University Extension Centre
7. Proposal for new Courses
8. Renovation and furnishing of BVoc Gemmology and BVoc Jewellery Designing Laboratories
9. Any other relevant matters

Minutes:

1. Decided to conduct a lecture on women and environment sustainability under the leadership of women's club.
2. IQAC scheduled the date of UGC sponsored National Seminar on Foreign Exchange Derivatives Market in India by the department of commerce from 28-29 August and formed an organizing committee for the success of the seminar.
3. Proposal for organizing an eco-friendly products exhibition and workshop on paper bag designing and making.
4. Decided to start a certificate course in Budding, Layering and grafting along with Agriculture University Extension Centre.
5. Decided to organize PTA meetings of Degree I, III and V semester students and collect feedback for improving the teaching learning process.
6. The proposal for organizing Civil Service Orientation Class in association with Brilliance Institute Thrissur.
7. IQAC decided to conduct an orientation session on Management Information System which is installed in the college.
8. Decided to apply for new courses
9. Decided to Renovate and furnish of BVoc Gemmology and BVoc Jewellery Designing Laboratories



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

5th August, 2014

Action Taken Report:

1. Women's club organized a lecture on Women and Environment Sustainability.
2. The Department of Commerce had conducted a UGC sponsored two day national seminar on the topic "Foreign Exchange Derivation Market in India" on 28th & 29th of August.
3. An eco-friendly product exhibition and workshop was conducted by Women's Club.
4. In association with Agriculture University Extension Centre, the college conducted a certificate course in budding, layering and grafting.
5. The college organized PTA meetings for the 1st, 3rd and 5th semester students.
5. On 31st October, in collaboration with Brilliance Institute Thrissur, the college had organized a Civil Service Orientation Session for the students.
6. IQAC conducted an orientation class on the Management Information System Installed in the college.
7. Started B.Com Computer Application and B.Sc Psychology Degree courses.
8. Renovated and furnished of BVoc Gemmology and BVoc Jewellery Designing Laboratories



Dr. Rajesh.K
IQAC Coordinator



Dr. Fr. Babu. K. T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 02/11/2014

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 02 November, 2014 at 3:15 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Hosting of WIPRO Campus Placement Drive
2. Implementation of Scholar Support Programme
3. Discussion about organizing the UGC Sponsored National level seminar on Managing Information Resources in Digital Environment
4. Proposal for conducting IT skill scholarship exam of Kerala state Rourtronix
5. NSS Camp outside the campus
6. Augment facility for boys
7. Any other relevant matters

Minutes

1. Decided to take necessary arrangements to host the WIPRO Campus Placement drive and formed a committee for the successful organization of the programme.
2. Decided to conduct a mock interview and group discussion sessions for students appearing campus placement drive

3. Inauguration of the scholar support programme was scheduled on 20th November.
4. IQAC suggested conducting awareness programme among the community as a part of World Aids day .IQAC decided to implement the awareness programme through NSS and Red Ribbon Club members.
5. Annual Alumni meeting was scheduled to conduct on 7th December and decided to collect feedback from Alumni members
6. Decided to conduct the IT skill scholarship exam for the whole students with the leadership of Placement Cell
7. IQAC scheduled the dates of UGC sponsored National Seminar on Managing Information Resources in Digital Era by the Central Library from 27-28 February.
8. Decided to organise 10 day NSS Camp outside the campus during Christmas Vacation.
9. Decided to remove old structure and construct new Bathrooms and washing facilities for boys behind the main building



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

02/11/2014

Action Taken Report:

1. Mock Group Discussions and interview preparations were given to students
2. Organized the WIPRO Placement drive in the campus
3. Scholar Support Program inaugurated
4. Aids awareness programs organized on World Aids day
5. Alumni Meeting held on 7th December
6. Placement Cell conducted IT Skill Scholarship examination
7. Central Library organized UGC Sponsored National seminar on “Managing Information resources in Digital Era”
8. Conducted 10 day NSS Camp outside the campus.
9. Removed old structure and construct new Bathrooms and washing facilities for boys behind the main building



Dr. Rajesh. K
IQAC Coordinator



Dr. Fr. Babu. K. T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 02/01/2015

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 02 January, 2015 at 3:15 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K –	IQAC Coordinator
Dr. Pius T K-	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessie John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Mr. B I Joseph	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Discussion on Career development programmes
2. Organize PTA meetings
3. Hosting ASAP(Additional Skill Acquisition Programme- Kerala Government Initiation) Summer Skill School
4. Documentation of half yearly programmes
5. Any other relevant matters

Minutes

1. IQAC decided to collect reports from departments , clubs and service wings to complete the documentation process
2. Decided to host ASAP (Additional Skill Acquisition Programme- Kerala Government initiation) Summer Skill School in the campus.
3. Proposal for organizing PTA
4. Proposal for more career development programmes
5. Decided to modify the landscape



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

02/01/2015

Action Taken Report:

1. Reports from Departments and Clubs/Service wings were collected for documentation. IQAC reviewed the documentation of the programmes conducted from June –December.
2. Conducted ASAP (Additional Skill Acquisition Programme- Kerala Government initiation) Summer Skill School in the campus.
3. Organized PTA meetings for second and fourth semester degree students.
4. Landscaped and furnished green lawns with water sprinkler solutions



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 28/03/2015

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 28 March, 2015 at 3:15 pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Dr. C Thomas John	Member
Mr. Jaison Jacob	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dais E D	Member
Dr. P T Jose	Member
Dr. Bolie Therattil	Member
Mr. Jain J Therattil	Member
Fr. Sunil Jose	Member
Mr.Tomy Francis	Member

Agenda

1. Review of Yearly programmes
2. Preparation and presentation of AQAR/AISHE
3. E-governance Report
4. Proposal for a Media Room
5. Collecting and analyzing feedback
6. Any other relevant matters

Resolutions

1. IQAC members reviewed the programmes conducted in the 2014-15 and Principal appreciated the department heads, Co-ordinators of the Programmes for conducting programmes.
2. IQAC coordinator presented the AQAR and submitted for the approval of governing body

3. IQAC presented the E-governance Report for the year and submitted to the Governing Body
4. IQAC suggested conducting more innovative programmes for the next year.
5. Decided to compile the analysis of student feedback and P.T.A feedback
6. Conducted The Departmental presentations
7. IQAC put forward a proposal of Media room and principal agreed to materialize it soon



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

28/03/2015

Action Taken Report:

1. Department wise IQAC presentations were done and necessary suggestions were made.
2. Established Media Room
3. Feedbacks were collected and evaluated
4. AQAR/AISHE was approved by the governing body.
5. IQAC submitted the E-governance report to the Governing Body



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal