

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 1st June, 2015

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 01 June, 2015 at 3:15pm in the IQAC room.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member

Agenda

1. Staff orientation Programme
2. IQAC Action Plan for the year 2015-16
3. Discussion on the Department Action plan for the Academic programmes
4. Hosting WIPRO campus placement drive
5. NET/GATE Coaching for PG students
- 6.“ Patheyam ” – Food for the Poor
- 7.ASAP Skill School Courses
8. Any other relevant matters

Minutes

1. IQAC decided to organize a staff orientation programme on 5th June, Fr.Antony Karilyil CMI (Director of Rajagiri Institutions, Kochi) as the resource person.

2. IQAC members discussed the Action Plan for the year 2015-16 and decided to finalize in the next meeting.
3. Decided to hold a meeting of Heads of the departments / Clubs/ Service Wings to prepare action plan for the academic programmes for the year 2015-16
4. Decided to strengthen the value education classes, faculty seminars and invited lectures
5. Approved the proposal of “Earn while learn” career guidance programme by commerce department
6. Decided to conduct an extension lecture on “New perspectives in Research” jointly with English department.
7. Decided to start NET coaching classes for PG students in the concerned departments.
8. Decided to collect Food packets for the poor on every Friday.
9. Decided to organise ASAP Skill School Classes for the selected students.
10. Decided to install additional CCTV cameras



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

1st June, 2015

Action Taken Report:

1. Organized Staff orientation Program on 5th June 2015
2. Presented the Action Plan for the Year 2015-2016
3. “Earn while Learn” carrier guidance program conducted
4. Conducted an extension lecture on “New perspectives in Research” jointly with English department.
5. Started NET /GATE coaching classes for PG students in the concerned departments.
6. Made arrangements for the distribution of the food packets- “Patheyam”
7. Started ASAP Skill School Classes in the campus.
8. Installed additional CCTV cameras



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 07/08/2015

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 07/08/2015 at 3.15 pm in the IQAC meeting hall.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. Bolie Therattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member

Agenda

1. Discussion on Promotion of research and scholarly writing
2. Formation of green army
3. Add on Programme on communicative English and personality development
4. Review of Value education class
5. Training to students appearing Campus Placement Drive
6. Modify common room for girls

Minutes

1. IQAC decided to conduct orientation session on scholarly writing and research methodology for the faculty to promote research and scholarly writing.
2. Decided to form green army and an awareness talk on Agri Veg Farm management was scheduled on 14th September

3. Decided to start Add on Programme on communicative English and Personality development under the leadership of English Department
4. IQAC reviewed the Value Education Classes and decided to take the opinion of students and teachers to improve the classes.
5. Decided to provide mock interview and group discussion sessions to the students appearing the campus placement drive.
6. Decided to organise a talk on Cyber crimes by Cyber wing of Thrissur Police
7. Decided to modify common room for girls.



Dr. Rajesh. K
IQAC Coordinator



Dr. Fr. Babu. K. T
Principal

07/08/2015

Action Taken Report

1. Mock Group Discussions and interview preparations were given to students.
2. Organized the WIPRO Placement drive in the campus.
3. Conducted an extension lecture on “New Perspectives in Research”.
4. Started UGC Add-on Course on “Television and Video Production”
5. Conducted Orientation Session on Research Methodology and Research writing
6. Organized A Talk on Cyber Crimes by Cyber Wing of Police
7. Organized Awareness Talk on Agri Veg farm management
8. Modified the common room for girls



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 12/10/2015

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 12/10/2015 at 3.15 pm in the IQAC meeting hall.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member

Agenda

1. Discussion about organizing UGC National workshops / seminar
2. College website updating
3. Discussion on the programmes for promotion of Library use
4. Discussion on community extension programmes
5. Discussion on organizing NAAMBU-15 “Nadil Utsav”
6. Organizing Alumni Meeting
7. NSS Camp outside the campus
8. Discussion on training programmes
9. Any other relevant matters.

Minutes

1. IQAC scheduled the dates for the national workshop on mangrove conservation and UGC National seminar on Frontiers in chemistry and formed an organizing committee for the successful implementation of the Programme.
2. Reviewed the college website and suggested points to be included in the website
3. IQAC members discussed about the Library facilities and ways to increase the Library usage .IQAC suggested to increase the orientation sessions on Library facilities ,especially NLIST E-resources.
4. Decided to host the Speak for Kerala inter collegiate competition by Mathrubhumi and Federal Bank and orient the students to take part in the competition.
5. IQAC pointed out the need to increase community extension programmes and decided to test water samples of various parts of the Elthuruth community by the department of chemistry.
6. IQAC scheduled the NAMMBU Nadil Utsav 2015 under the leadesship of Green army on 27th November 2015.
7. Decided to organise Alumni meeting on 6th December 2015 and collect ALUMNI feedback
8. Decided to organise 10 day NSS Camp outside the campus during Christmas Vacation.
9. IQAC members reviewed the skill training programmes and awareness programmes conducted by various departments and suggested to increase the sessions for students which will equip them for future
10. IQAC scheduled the Extension lecture on 16th December on the topic “role of Print Media” by The Hindu Daily Bureau Chief,Thrissur.



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

12/10/2015

Action Taken Report:

1. Organized UGC Sponsored National Seminar on Frontiers in Chemistry and National Workshop on Mangrove Conservation
2. Updated college website
3. Orientation sessions on Library were conducted
4. Hosted The Speak For Kerala –an inter collegiate competition by Mathrubhumi and Federal Bank
5. Community Extension Program – Water samples analysed from Elthuruth region
6. Green Army conducted “NAMBU NADEEL UTSAV 2015”
7. Conducted Extension lecture on “Role of Print Media” in association with The Hindu ,Thrissur
8. Conducted 10 day NSS Camp outside the campus



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

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Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 02/01/2016

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 2/1/2016 at 3.15 pm in the IQAC meeting hall.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member

Agenda

1. Review of the Programmes from June –December
2. Scheduling dates for departmental presentations.
3. Organising Revaloysius 2016
4. Collecting feedback
5. Collecting data for AQAR
6. Hosting NCC Camp in the campus
7. Hosting ASAP(Additional Skill Acquisition Programme- Kerala Government initiation) Summer Skill School

Minutes

1. IQAC reviewed the programmes conducted from the month of June to December. IQAC appreciated the departments conducted various programmes and suggested improvements for future.
2. IQAC scheduled the dates of Departmental presentations and suggested the Department HODs to present the report with more photos and should cover all aspects of the department activity.
3. IQAC scheduled the date of Revalloysius Management Fest and formed an organizing committee for the successful implementation of the Programme.
4. IQAC decided to collect feedback
5. IQAC coordinator informed the HODs to submit the data for compiling the AQAR
6. Decided to make necessary arrangements for conducting NCC camp during summer vacation.
7. Decided to host ASAP(Additional Skill Acquisition Programme- Kerala Government initiation) Summer Skill School in the campus.



Dr. Rajesh.K
IQAC Coordinator



Dr. Fr. Babu.K.T
Principal

02/01/2016

Action Taken Report:

1. Reviewed the Programmes from June –December
2. Scheduled dates for departmental presentations.
3. Organized Revalloysius 2016
4. Collected feedback
5. Collected data for AQAR
6. Alumni meeting conducted on 6Th December 2015
7. Organized Revalloysius
8. Conducted PTA meeting for Second semester and Fourth semester
9. Hosted NCC camp in the campus during Summer vacation.
10. Conducted ASAP (Additional Skill Acquisition Programme- Kerala Government initiation) Summer Skill School in the campus.



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 29/3/2016

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 29/3/2016 at 3.15 pm in the IQAC meeting hall.

The following members attended the meeting:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessie John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member

Agenda

1. Evaluation of the academic programmes
2. Analysis of feedbacks
3. Discussion on the future initiatives of IQAC
4. Review of Department presentations
6. AQAR/AISHE Presentation
7. Organizing Merit Day
8. Collecting and analyzing feedback
9. Kaushal Kendra proposal
10. Proposal for New Jubilee Block, Audio Visual Lounge, Research Block
11. Any other relevant matters

Minutes

1. Decided to increase skill development programmes for the students and to organize seminars/ workshops by department
2. Feedbacks analyzed and decided to incorporate the suggestions for future initiatives.

3. Decided to introduce more add on courses, UGC funded seminars and workshops, Career oriented programmes and social outreach programmes for the next year.
4. IQAC proposed to establish MIS for a better administration in the college.
5. IQAC proposed to conduct Merit day to honor the students who achieved academic excellence and achievements in extracurricular and sports activities
7. IQAC members reviewed the departmental presentations and suggested necessary improvements for future.
8. AQAR/AISHE Presentation were done by IQAC Coordinator and submitted for the approval of governing body.
9. Decided to compile the analysis of student feedback and P.T.A feedback
10. Decided to apply for Kaushal Kendra
11. IQAC suggested the need of Research Block, New Jubilee Block with 14 new classrooms, Staff room, Girls washroom and women's Lounge on the first floor, Audio Visual Lounge on the II Floor with Additional Multipurpose Hall



Dr. Rajesh. K
IQAC Coordinator



Dr. Fr. Babu. K. T
Principal

Action Taken Report:

1. AQAR/AISHE was approved by the governing body.
2. The college conducted Add-on courses, UGC funded seminars and workshops, Career Oriented programmes and Social Outreach programmes.
3. IQAC established MIS for a better administration in the college.
4. Conducted Career Counseling programmes such as mock interviews and discussion sessions to the final year graduate students.
5. Department wise IQAC presentations were done and necessary suggestions were made.
6. Feedbacks were collected and evaluated
7. Submitted Kaushal Kendra Proposal
8. IQAC approved the need of Research Block, New Jubilee Block with 14 new classrooms, Staff room, Girls washroom and women's Lounge on the first floor, Audio Visual Lounge on the II Floor with Additional Multipurpose Hall



Dr. Rajesh.K
IQAC Coordinator



Dr. Fr. Babu.K.T
Principal