

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 5th June, 2017

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 5th June, 2017 at 3:15pm in the IQAC meeting hall.

The following members attended the meeting:

Members present:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member
Ms.Anju.V.R	Member

Agenda:

1. Action Plan for the year 2017-18
2. Staff Orientation Programme
3. Proposal for DBT Star College Scheme
4. Digital Financial Literacy campaigns
5. International Yoga Day.
6. Holding extension lectures
7. “ Patheyam ” – Food for the Poor
8. ASAP Skill School Courses
9. Renovation of drinking water outlets
10. Installation of additional of solar panels

Minutes:

1. To convey the Head of the Departments to prepare of the action plan for the new academic year.
2. Decided to organize Staff Orientation Programme on 15th June 2017
3. Decided to organise frequent Digital Financial Literacy campaigns.
4. Decided to apply for DBT Star College Scheme
5. Promote yoga and organise programmes on International Yoga Day.
6. Encourage departments to hold more frequent extension lectures.
7. Decided to collect Food packets for the poor on every Friday.
8. Decided to organise ASAP Skill School Classes for the selected students.

9. Decided to renovate the Drinking Water outlet for students with new purifying plant.
10. Decided to install additional of solar panels
11. Decided to install additional CCTV cameras



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

Action Taken Report:

1. Collected the Action Plan for the year 2017-2018 from Departments
2. Organised Staff Orientation Programme on 15th June 2017
3. In connection with the digital financial literacy Campaign “VISAKA by MHRD, GOI” the IQAC Organized a hands on training on BHIM mobile app to The NSS volunteers Decided to organise frequent Digital Financial Literacy campaigns on 14th June 2017. IQAC & NSS of the College jointly organized a hands on training on BHIM mobile app to the Thrissur Corporation councilors as a part of the **VISAKA** campaign of MHRD on 20th July 2017
4. Inter National Yoga Day was observed in the college by NSS. Thrissur district Yoga Association Secretary Sri. Balakrishnan Pallath & Sri.Pushpangadhan led the demonstration. Inter National Yoga Day was observed in the college by the Department of Chemistry. A talk on ‘the importance of yoga in daily life’ and a yoga demonstration Class was arranged
5. Department of History organised an extension lecture on Greece as the Cradle of Western Thought: From Myth to Logos” by Dr.Mariano Iturbe (University of Navarra, Spain) on 16th June 2017. Department of Chemistry organised a lecture series by Prof. K. K Bharatan (Retd HOD of Chemistry) MES College Mampad, Malappuramon 24th June 2017. Talk on “Emerging Trends in Banking” Organized by St.Aloysius College in Association with HDFC Bankon 28th June 2017. An invited science lecture on ‘Environmental catalysis’ was arranged for the postgraduate and graduate students by the Department of Chemistry, Dr. S Nagarajan from NIT Manipur, officially inaugurated the science lecture series and delivered the talk on ‘Environmental catalysis’.
6. Proposal has been sent for the DBT Star College Scheme
7. Decided to collect Food packets for the poor on every Friday.
8. Decided to organize ASAP Skill School Classes for the selected students.
9. Made arrangements for the distribution of the food packets- “Patheyam”
10. Started ASAP Skill School Classes in the campus.
11. Installed additional of solar panels
12. Installed additional CCTV cameras



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 10th July, 2017

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 10th July, 2017 at 3:15pm in the IQAC meeting hall.

The following members attended the meeting:

Members present:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member
Ms.Anju.V.R	Member

Agenda:

1. Research promotion
2. Orientation programme for 1st year UG students
3. Promotion of student awareness programmes
4. Promotion of Co-curricular activities
5. Renovation of Herbal Garden and Agro Garden with new water sprinkler solutions and fencing boundaries
6. Proposal for Chavara inter collegiate – inter school football/ cricket tournament
7. Any other

Minutes:

1. Decided to conduct research related workshops and lectures.
2. Decided to integrate personality development and career motivation with the Orientation programme for the 1st year UG students.
3. Decided to organise programmes to generate awareness among students on issues like drug and alcohol abuse.
4. To hold frequent quiz programmes in the campus.

5. Decided to start three monthscertificate course on basics of computer and internet for local residents of Elthuruth as part of age friendly campus initiative.
6. Decided to renovate Herbal Garden and Agro Garden with new water sprinkler solutions and fencing boundaries
7. Decided to organize Chavara inter collegiate – inter school football/ cricket tournament



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

Action Taken Report:

1. IQAC organized seminar on ‘publishing high quality research papers in academic journals’ by Prof. Dr. Justin Paul (Graduate school of Business Administration University of Puerto Rico, USA And visiting Professor, Deakin University- Australia) on 24th July 2017.

Research and Post-graduate department of English organised an inter-collegiate paper presentation series, ‘Current Trends in English Research’ on 4th August 2017.

A workshop on research methodology organised by the department of Economics. Dr. Chacko Jose (Head, Department of Economics, SH College, Chalakudy was the research person.) on 21st August 2017

The Department of Library organised an awareness programme on Library resources and reference management software named ‘Mendeley’ for the teaching staff on 19th September 2017.

2. Organised Library orientation, career motivation and personality development sessions for all first year UG students from 25th July to 30th August 2017.

3. As part of the **Vimukthi** Campaign of Government of Kerala, the Excise department and the NSS unit of St. Aloysius College observed the anti-drugs & alcohol day. As part of this program NSS Volunteers pasted Vimukthi stickers on the public and private buses on 29th July 2017.

NSS organized a Seminar on anti-drug in association with Excise Range Office, Thrissur on 5th October 2017.

4. Quiz Club in association with Department of Library organised Quizzing In The Break on 30th June 2017

Department of Zoology conducted a quiz competition named “ALMONZ” Quiz on the topic “Invertebrates” on 4th August 2017.

Freedom Struggle Quiz was organised by History Department in association with Quiz club and Political Science Department on 23rd August 2017.

5. Department of Commerce started three month Certificate Course on the basics of computer and internet for local residents of Elthuruth as part of age friendly campus initiative on 28th August 2017.

6. Renovated Herbal Garden and Agro Garden with new water sprinkler solutions and fencing boundaries

7. Organized Chavara inter collegiate – inter school football/ cricket tournament



Dr. Rajesh. K
IQAC Coordinator



Dr. Fr. Babu. K. T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 12th October, 2017

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 12th October, 2017 at 3:15pm in the IQAC meeting hall.

The following members attended the meeting:

Members present:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member
Ms.Anju.V.R	Member

Agenda:

1. Revised accreditation framework of NAAC
2. Proposal for NAAC sponsored Seminar and other departmental seminars
3. Academic and Administrative Audit
4. Student field trips/industrial visits
5. Annual alumni meeting
6. NSS Camp outside the campus
7. Revalloysius Management Fest

Minutes:

1. Discussed the changes brought forth by the revised accreditation framework of NAAC.
2. Decided to send a proposal on new technological trends in higher education for a NAAC sponsored Seminar. Departments were also encouraged to send seminar proposals to relevant bodies.
3. Decided to conduct Academic and Administrative Audit at the earliest and intimated the Departments to do necessary preparations

4. Decided to convey to the HoD's to increase the student exposure through field trips and industrial visits.
5. To request the Alumni Coordinator and Head of the Departments to start planning early for the Annual alumni meeting.
6. Decided to organize 10 day NSS Camp outside the campus during Christmas Vacation.
7. To suggest the Revaloysius Management Fest committee to ensure more participation of students with the aim of improving their soft skills.

Rajesh

Dr.Rajesh.K
IQAC Coordinator



Fr. Babu

Dr.Fr.Babu.K.T
Principal

Action Taken Report:

1. Held staff meeting to inform and orient the staff about the changes in accreditation framework of NAAC.
2. Send proposals for the NAAC sponsored seminar by IQAC and Departments to the relevant bodies.
3. Academic Audit was conducted for the academic year 2016-17 on 3rd November 2017.
4. On 6th November 2017, Department of Multi-media organised a study trip to institute of Printing technology, Shornur .On 15th January ,visit to Micro-Tec Edu Expo at Lulu Convention centre organised by the placement cell. Field trip to nearby wetlands, organised by Department of Zoology.
5. Annual Alumni gathering of St. Aloysius College Alumni Association Elthuruth was held on 3rd December 2017.
6. Conducted 10 day NSS Camp outside the campus
7. Revaloysius 3.0 South Indian Management Fest organised by the Department of Commerce on 8th December 2017



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 5th January, 2018

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 5th January, 2018 at 3:15pm in the IQAC meeting hall.

The following members attended the meeting:

Members present:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member
Ms.Anju.V.R	Member

Agenda:

1. College activities from June to December 2017
2. NAAC sponsored IQAC seminar
3. Golden Jubilee year celebrations

Minutes:

1. Reviewed the various college activities and programmes from June to December 2017 and encouraged the departments to complete the scheduled activities in the respective action plan.
2. A team was formed to organise the recently sanctioned NAAC sponsored IQAC seminar on “Digital Initiatives for Enhancing the Quality of Teaching and Learning in Higher Education Institutions.”

3. For the Golden Jubilee year celebrations the IQAC recommended the jubilee celebration committee to take up themes which are more academically meaningful and socially relevant like scholarships and endowments, housing projects, lecture series and seminars etc.



Dr. Rajesh.K
IQAC Coordinator



Dr. Fr. Babu.K.T
Principal

5th January, 2018

Action Taken Report:

1. NAAC sponsored national seminar organised by IQAC on Digital Initiatives for Enhancing Quality of Teaching and Learning in Higher Education Institutions on 15th and 16th February 2018.
2. The year-long Golden jubilee celebration of St. Aloysius College was inaugurated by Hon. Supreme Court Judge Justice Kurian Joseph at the College Auditorium on 26th June 2018



Dr. Rajesh. K
IQAC Coordinator



Dr. Fr. Babu. K. T
Principal

ST ALOYSIUS COLLEGE, ELTHURUTH, THRISSUR, KERALA 680 611

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 26/03/2018

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 26th March, 2018 at 3:15pm in the IQAC meeting hall.

The following members attended the meeting:

Members present:

Dr.Fr.Babu K T	Principal
Dr. Rajesh K	IQAC Coordinator
Dr. Pius T K	IQAC Advisor
Ms. Reshma K	Member
Mr. Raveesh R Varrier	Member
Ms. Jessy John K	Member
Ms. Vineetha Davies V	Member
Dr. Dias E D	Member
Dr. Libison.K.B	Member
Dr. BolieTherattil	Member
Mr. Jain J Therattil	Member
Mr. Melvin Luke George	Member
Dr. Cyril George	Member
Ms.Anju.V.R	Member

Agenda:

1. Evaluation of yearly programmes
2. Feedback Analysis.
3. Discussion on AAA (Academic & Administrative Audit) report
4. Data compilation for AQAR
5. E-Governance Report
6. Hosting NCC Camp in the campus
7. Chemistry UG lab renovation
8. Augmentation of Parking facility
9. Construction of new guest room / multipurpose room in the main block.

Minutes:

1. IQAC reviewed the programmes conducted by the departments and gave suggestions for further improvement.
2. The feedback collected from all stakeholders were analysed and a report was prepared incorporating all suggestions received.
3. AAA report was presented by IQAC coordinator. The suggestions made by the external expert about concerned departments were discussed.
4. Decided to compile the AQAR and to remind the head of the departments and club coordinators to submit the data at the earliest.
5. Decided to submit the e-governance report.
6. Decided to make necessary arrangements for conducting NCC camp
7. Decided to renovate the UG Chemistry Laboratory
8. Decided to increase the parking capacity of parking lots for staff members.
9. Decided to construct of new guest room / multipurpose room in the main block.
10. Decided to construct two badminton courts



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal

26th March, 2018

Action Taken Report:

1. Staff meeting was held to brief the suggestions about yearly activities of the departments.
2. Feedback Report was intimated to concern Departments and encouraged to precede incorporating suggestions received from stakeholders.
3. Departments were intimated on suggestions in the AAA report and encouraged to do the follow ups.
4. The AQAR was approved by the Governing Body.
5. IQAC submitted the E-governance report to the Governing Body.
6. Hosted NCC camp in the campus
7. Renovated UG Chemistry Laboratory
8. Increased the parking capacity of parking lots for staff members.
9. Constructed new guest room / multipurpose room in the main block.
10. Constructed two badminton courts



Dr.Rajesh.K
IQAC Coordinator



Dr.Fr.Babu.K.T
Principal